



## THABAZIMBI LOCAL MUNICIPALITY

### REQUEST FOR QUOTATIONS

Thabazimbi Local Municipality hereby invites suitable service providers to submit quotations on:

RFQ NUMBER	DESCRIPTION	PREFERENTIAL POINTS
RFQ2020/21-106	SUPPLY AND DELIVERY OF STATIONERY	80/20

#### SPECIFICATIONS:

NO	QTY	PRODUCT DESCRIPTION
01	1000	• A4 Photocopy Papers
02	100	• A4 Hard Cover 288Pg (3Quire)
03	30	• Scissors
04	200	• Arch Lever Files
05	30	• Ruler
06	100	• Highlighters Assorted
07	1000	• Bic Click Black Pen
08	200	• Pencils
09	100	• Tippex
10	20	• USB Drive 16GB
11	05	• HP 106A Catridges
12	20	• Calculator Trefoil 4613
13	03	• TN3437 Brother

#### Quotation documents should be accompanied by the following documents:

- Completed and signed MBD 4, 6.1 and 8 forms.
- B-BBEE Certificates
- Tax Compliance Certificate
- Bank Confirmation Letter

**(FAILURE TO SUBMIT THE ABOVE DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION)**

**NB: The Thabazimbi Local Municipality will run CSD compliance verification for all the quotations submitted.**


**NB: MBD 4, 6.1 & 8 forms are obtainable at the Supply Chain Management Office (office hours: 07H30 to 13H00 and 14H00 to 16H30) of the Thabazimbi Local Municipality, 07 Rietbok Street, Thabazimbi, 0380 or can be requested by e-mail at [SelalomeP@thabazimbi.gov.za](mailto:SelalomeP@thabazimbi.gov.za) from 12H00 on Thursday, 20 May 2021.**

**PLEASE INDICATE THE DELIVERY PERIOD ON YOUR QUOTATION.**

**The closing date for submission of Quotations is on Monday, 31 May 2021 at 12H00. All Quotation with supporting documents should be submitted at the Tender Box, Thabazimbi Local Municipality Buildings, 07 Rietbok Street, Thabazimbi, 0380 on or before the closing date and time.**

Procurement Enquiries: Mr P Selalome (082 864 8837)  
Mr LC Mokale (082 865 8271)

**Mr K.J Matlou**  
Acting Chief Financial Officer  
07 Rietbok Street  
Thabazimbi  
0380

Signature ..... 

Date ..... 20/05/2021